



Richland School District Two

Columbia, South Carolina

World Class Education



Parent Portal

Viewing Your Child's Information Online

Parent Portal keeps parents up-to-date with their child's education by providing easy and secure access to grades, classes and more.

Access the **Parent Portal** in **3 EASY STEPS!**

1. **Email Address:** You must have an email address on record at each school your child is attending. **For security reasons you must visit each school in person and present a photo id.** Wait one evening for your email address to transfer from the school(s) to **Parent Portal**.
2. **Create Your Account:** Go to the district's home page (www.richland2.org) and register. Click the **Parent Portal** link; then click **Register Now**. Follow the on-screen prompts.



3. **View Your Child's Information:** You will receive an email from the district. Using the information provided in the email, you are now ready to login and view your child's information. Just follow the on-screen prompts to complete your registration.

Should you need help or would like to provide any suggestions, click the [Need help?](#) or [Send us your suggestions](#) links in the Parent Portal.